

*File
Write Geo.
Smith for cc of
letter to Day.*

*File
Meridian*

24 February, 1965

Mr. George Smith
513 25th Avenue
Meridian, Mississippi

Dear Mr. Smith:

Enclosed is a 1965 Phillips Petroleum Company Card in exchange for your present card which has expired or is about to expire. Please return to me your present card.

I am enclosing only one card on the basis of my understanding that this card is placed in a particular service station in your area for use by your staff, as opposed to traveling with your staff members or your car (s). I would appreciate by returned mail a list of all persons under your jurisdiction who are authorized to use this card. We will hold your office responsible for any sales made under the signature of persons not so designated in your letter. If changes in your personnel necessitate changes in those authorized to use this card, please notify me at once by mail.

As this card is the only one issued under the Number 665-301-924-7, we shall record all charges to this card as having been incurred by your project. Should this card be used for any other purposes, please notify me on such use.

Should you need additional cards please notify me and I shall attempt to accommodate your request.

Yours in the struggle,

Edwin A. Day
Business Manager

ED/mt
Enc.

CC: George Wiley
Dick Jewett
Richard Haley ✓
Clora Coleman ✓