OFFICE MANAGEMENT: LEGAL, COMM. & FINANCES OFFICE MANAGER: Mary Ann Shupenko

Starting off, I must again make a desperate plea for a decent typewriter and filing case (this plea is also being made to the supply house). This past week in Canton has been extremely quiet as far as incidents and harassment goes. Nothing has happened whatsee ever (see what I mean about a decent typewriter, the Boys on this thing have been switched around). The police and sheriff still file pass our office 8 to 12 times a day, but that is usual.

The Grand Jury here in Canton met during the past week. On Chinn's case and George Washington Jr. appeared before them. Dack Young of Young & Hall personally handled their cases. The appeal for a removal on the grounds that a fair trial could not be obtained in Canton was denied. Mr. Chinn goes before the Grand Jury again this Monday, Sept. 28, 1964 (carrying a concealed weapon) He was released from jail Thursday after serving his second sentence for carrying a concealed weapon and was bonded out with \$1000.00 for the third charge cited above. Joe Lee Watts, who is also to appear before the Grand Jury (charge-arson-) has not yet been summoned. Both Mr. Chinn and Mr. Watts are CORE Staff Members.

Accounting of the budget and receipts from Sept. first is due this week. A total of \$150.00 has already been turned into Jimmy Bolden (9/21/64) the rest will be in the Jackson office by the first of October. Point of Inquiry: When do the subsistence checks come in -- Dave Dennis said the first of October, Is this correct? Supply and Welfare forms have been reweived and will be filled out for Madison County and then turned into Jackson. We should like to request that the Welfare forms be returned to us for our files. Monday night a staff meeting was held here in Canton for Madison & Rankin Counties. Minutes of that meeting were given to Dave Dennis, Dick Jewitt, Jesse Morris & all staff members here. Tuesday night a staff meeting was held in Jackson between Valley View Staff, Dave Dennis, Dick Jewitt, Jesse Morris, George Raymond and myself. Purpose: to iron out staff relation problems in Valley View. After having the whole Valley View staff come in and discuss things with me this week, I'm doubtful as to the success of that meeting. Time will tell. After the meeting broke up, I had a financial discussion with Dave Dennis & Jesse Morris concerning budgets for Madison & Rankin counties, everything was worked out. After that I spent an hour in the F.D.P. office on Short street in Jackson getting dope on Mrs. Devine's campaign. Returned to Jackson around two in the morning.

The Fourth District Rally and Freedom Day to be held in Madison County October 3rd. and 5th. respectively has taken most of my time for the past week and will take all my time next week. After crying to Mary Rich on the phone for a half hour he got James Farmer to would come in as a main speaker for the Rally. I have mapped out and assigned all duties for the Rally, these will be given out at the weekly staf f meeting, Monday morning at 9:00 a.m. here in Canton.

I am also doubling as Mrs. Devine's Campaigg secretary until a F.D.P. office can be set up and I can find her a permanent secretary for the duration of her campaign (if she becomes a legal candidate).

- My office reports may be slightly dirorganized for two reasons:

  1) I am in this office from 9:30 in the morning till at least midnight.

  My office report is always the last thing I do and by this hour

  I am exceedingly tired and my thoughts tend to become inchherent

  and jumbled drifting into tangents irrelevant to my report.
- 2) I am not quite sure what is required in the office management report, are these adequated George Raymond requires individual reports of daily activities of each person working in the project, aside from the program reports. Is this what the Jackson office and the New Orleans CORE office wants? I hope not since listing only three days of my activities ran into four pages; the whole weeks daily report looks like a book. I have told him that this kind of report from me is too time consuming but he told me to please try. So I do!

Back to office procedure. I have started keeping a daily record of incoming calls. This saves me a lot of headaches, especially when the Jackson office calls and tells me that they gave me information which they wanted back at a certain date. They always tell me that they called at least two days before they actually did.

Generally, the office and project is running well with and occasional rough spot here and there. Everything is in order with the exception of my desk which is constantly a mass.

The poor typing is due partly to the typewriter and partly to the lateness of the hour. Wy legal forms and business corr. look much better.

M. C. S.