

CONSTITUTION OF THE UNION OF UNIVERSITY-EMPLOYED GRADUATE STUDENTS

Article I. The name of this organization shall be the Union of University-
Employed Graduate Students.

Article II. Membership.

Section 1. Membership shall be open to all graduate students employed by the University of California, Berkeley.

Section 2. Membership status shall continue in effect as long as a member is in good standing.

Section 3. "Good standing" is defined as payment of current dues and adherence to the Constitution and By-Laws of this Union.

Section 4. Membership dues shall be \$2.00 per semester.

Section 5. There shall be no punitive fines or assessments.

Article III. Organization.

Section 1. Officers and duties.

A. Officers shall be: President, Vice-President, Recording Secretary, Corresponding Secretary, and Treasurer. These officers shall comprise the Executive Board.

B. President shall preside over all general membership meetings, and meetings of the Council of Delegates; he shall be an ex officio member of all committees and shall coordinate their activities. He shall be Chairman of the Executive Board.

C. The Vice-President shall perform the duties of the President during the President's absence.

D. The Recording Secretary shall take the minutes of all general meetings and keep a record of all amendments, notice of amendments, resolutions, and recommendations contained in reports.

E. The Corresponding Secretary shall conduct all official correspondence and issue such notices as the Union may direct. In the event of simultaneous vacancy of the offices of President and Vice-President, the Corresponding Secretary shall act as Chairman of the Executive Board and preside over meetings of the Council of Delegates, until such time as a President and Vice-President are elected.

F. The Treasurer shall receive all monies and deposit them as soon as practicable. He shall sign all checks for expenditures, general expenses, and other bills. All checks shall be countersigned by one other officer designated by the Executive Board. The Treasurer shall make a report to the Union at each general membership meeting of all monies received and paid out. His records shall be open to inspection by any member.

Section 2. Council of Delegates.

A. The Council of Delegates shall consist of one representative and one alternate from each Department, College, School, or Institute.

B. Delegates shall attend meetings of the Council of Delegates, report Council decisions and proceedings to his constituents, and receive instructions and recommendations from them; he shall remand dues from his constituents to the Treasurer.

C. Additional duties of delegates pertaining to particular constituent units of the Union shall be determined by the Union members in each unit.

Section 3. Committees.

A. There shall be the following standing committees: Grievance Committee, Committee on Economic Affairs, Committee on Academic Affairs,

- Committee on Inter-Union Affairs, and Elections Committee.
- B. Other committees may be established as needed by majority vote of the Council of Delegates.
 - C. Standing committees shall report to each regular general meeting.
 - D. Committee Chairmen shall be appointed by the Executive Board, subject to approval by majority vote of the Council of Delegates.

Article IV. Elections.

Section 1. Election of Officers.

- A. Eligibility: any member who is currently in good standing and who has been a member in good standing for at least one semester prior to nomination is eligible to hold office.
- B. Nominating procedure.
 - (1). Nominations shall be made to the Election Committee, which shall report the names of all nominees to a regular general meeting at least two weeks prior to the date of election.
 - (2). Nominations may be made by any member of the Union.
- C. Election shall be by a majority of votes cast by the general membership.
- D. Elections shall take place in May and in December.

Section 2. Election of Delegates. Each constituent unit of the Union shall determine procedures for nominating and electing its Delegate.

Section 3. Term of office for Officers and Delegates is one semester and they shall serve from the first day of each semester until the first day of the following semester.

Section 4. Special elections.

- A. A special election shall be called by the Corresponding Secretary at the earliest convenient date upon either of the following conditions:
 - (1). Simultaneous vacancy of the offices of President and Vice President
 - (2). Petition by at least 51% of the total membership of the Union for a special election.
- B. Special elections shall be held in accordance with Article IV, Section 1, C. of this Constitution.

Article V. Delegation of authority.

Section 1. Final authority on all Union matters rests in the general membership of the Union.

Section 2. The Executive Board.

- A. The Executive Board shall be responsible for the conduct of Union business between regular general meetings.
- B. The Executive Board shall take no action vital to the interests of the membership without the approval of the membership.

Section 3. The Council of Delegates.

- A. The Council of Delegates shall be responsible for determining Union policies between regular general meetings.
- B. The Council of Delegates shall take no action vital to the interests of the membership without the approval of the membership.

Article VI. Conduct of business.

Section 1. Regular general meetings shall be held at least three times each semester at such place as the Executive Board shall designate; members shall be notified of the place and time of meeting at least one week in advance.

Section 2. Order of business at regular general meetings:

- A. Roll-call of Officers,
- B. Reading of the minutes of the last regular general meeting,
- C. Reading of communications,
- D. Reading of reports from the Executive Board, Council of Delegates,

- and committees,
- E. Unfinished business,
- F. New business,
- G. Good of the Order,
- H. Adjournment.

Section 3. A quorum for regular general meetings shall consist of fifty (50) members.

Section 4. Motions may be passed by a simple majority of votes cast by members at a regular general meeting unless otherwise stipulated in this Constitution.

Section 5. Meetings of the Council of Delegates.

A. The Council of Delegates shall meet at least once in each calendar month of the semester and prior to every regular general meeting.

B. The order of business shall be determined by the Council.

C. A quorum shall be established by 50% of the total Delegate vote.

D. Delegate vote.

(1). A Delegate shall be entitled to cast one vote per five members in his constituency.

(2). A Delegate with less than five members in his constituency shall be entitled to one vote.

E. Measures shall be passed by a majority of Delegate-votes cast, unless otherwise stipulated in this Constitution.

Section 6. Meetings of the Executive Board shall be held at least bi-weekly.

Section 7. Special meetings.

A. Special meetings of the general membership may be called by the President or, in the absence of the President, by the Corresponding Secretary, or at the request of the Council of Delegates.

B. A special meeting of the general membership shall be called by the President when 25% of the Union membership so requests.

(1). Such requests shall be filed in writing with the President.

(2). Requests shall name a date for the meeting which shall allow sufficient time after the date of filing for due notice to be given of the meeting and its object.

(3). No other business than that specified in the request shall be transacted at a special meeting.

Article VII. Amendments.

Section 1. Amendments to this Constitution may be offered by any member in good standing.

Section 2. Amendment procedure.

A. A motion to amend this Constitution may be made and discussed at any general meeting.

B. If a motion to amend is seconded by any member in good standing, maker of the motion shall submit the motion in writing to the Recording Secretary, who shall read the motion to the meeting.

C. The motion to amend shall be voted on at a subsequent general meeting no earlier than one week after the meeting at which the motion was first introduced and read.

D. A quorum for motions to amend shall be established by one hundred members in good standing.

E. Passage of motions to amend this Constitution shall be by a 2/3 majority of votes cast by members at a general meeting, subject to Article VII, Section 2, D. above.

Section 3. If a motion to amend is duly made and seconded, the Corresponding Secretary shall give the membership ample notification of the meeting at which the motion will be put to a vote, stating that a vote to amend will be taken.