

To: SNCC Staff
From: Research and Bookkeeping

July 19, 1965

Following is an accounting of expenditures for the month of June. Present plans are that such an accounting be compiled and sent to the staff each month. If you have observations about the advisability or inadvvisibility of this procedure, please let us know. If you have any questions about the categories of expenditure (what's included under each item) write to research and we shall try to answer your questions.

We decided to begin this mailing because we think everyone on the staff needs to know just where our money goes. We suppose that most staff members are interested in knowing. If this is not the case, we'd appreciate hearing about it.

We do not see that any useful purpose would be served by publicizing this information outside of SNCC staff.

EXPENDITURES --JUNE, 1965

Travel

Speaking & Fund Raising (air).....	\$ 3,608.52
Speaking & Fund Raising (other).....	35.03
Personal.....	205.40
	3,848.95

Office Upkeep & Supplies

This is Atlanta office expense, for the most part. It includes such paper as is used for SNCC stationary, all office supplies of every kind.....\$ 758.45

Construction on new building

This is not a final figure, but only the total of expendiutres made in June on both labor and materials.....\$ 5,809.30

Telephone

This figure represents only some miscellaneous long distance calls made during the month. It does not include the regular phone bill nor the Wats line expense.....\$ 56.08

Utilities

Gas (for heating in building, etc.), lights and water.....\$ 86.10

Local (Atlanta) travel and car repairs.....\$ 98.09

Rent (Atlanta office).....\$ 450.00

Office furniture.....\$ 286.85

Machine repairs.....\$ 25.00

Postage & shipping.....\$ 1,612.38

Moving expenses.....\$ 127.08

Insurance.....\$ 15.00

Burgular Alarm.....\$ 375.00

Printing expenses

Includes mimeo and offset paper, mimeo and offset ink, cost of plate-making and negative making for press.....\$ 3,338.60

Photo expenses

Film, developing chemicals, etc.....\$ 528.33

Songbooks.....\$ 386.44

page two

Loans to staff.....	\$ 2,779.55
Executive Committee meeting expenses.....	\$ 170.11
D.C. Lobby & Workshop.....	\$ 923.24
Expenses to the field	
This includes general program expenses.....	\$ 9,796.15
Medical expenses (medial treatment for staff).....	\$ 552.46
Subscriptions for newspapers, periodicals, etc.....	\$ 69.90
Grant to SSOC.....	\$ 500.00
Grant to Sojourner Motor Fleet, Inc.	
Purchase one 1965 Chevrolet Impala Station	
Wagon for the Freedom Voices.....	\$ 3,000.00
Payroll expenses.....	\$27,044.58
Grant to MFDP.....	\$ 1,000.00
Scholarship	
For Emma Bell to Business School.....	\$ 65.01
Grant to Julian Bond Campaign Fund.....	\$ 1,000.00
Wreath for Goodman, Schwerner, Chaney memorial serv..	\$ 6.18
Grant to Residential Freedom School, Chicago.....	\$ 456.20
Bail.....	\$ 135.50
	<u>64,350.53</u>

July 19, 1965
Jack Minnis